

# New Expenditure Guidelines for BSI, Student Equity, and SSSP

Webinar

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**Kirsten Corbin** – Dean, Academic Affairs

**Rhonda Mohr** - Dean, Student Services and Special Programs

**Chantee Guiney** - Basic Skills Initiative

**Chris Graillat** - SSSP

**Mia Keeley** - Student Equity

**David Lawrence** - Student Equity and SSSP Allocations

**Michael R. Quiaoit** –SSSP



# Agenda

- Brief Review of Old Expenditure Guidelines
- Overview of New Expenditure Guidelines
- Education Code and Title 5 Regulations
- Expenditure Decisions
- Local Priorities and Campus Alignment
- Non-allowable Expenditures
- Q and A



# Old Expenditure Guidelines

- Prescriptive per program funding guidelines
- Inconsistent between programs
- Approval from Chancellor's Office needed for certain good, services, or activities
- Culture of “asking for permission”



# Expenditure Guidelines Overview

- New guidelines effective February 15, 2017
- Shift towards integrated planning model to better leverage funds for student success
- Colleges hold ultimate responsibility for how funds are spent (based on Ed. Code & title 5)
  - No comprehensive list of allowable expenditures
  - Expenditure decisions happen at the local level
  - Expenditures must be reasonable and justifiable
  - BSI/SE/SSSP will be included in the District Audit Manual



# Expenditure Guidelines Overview (cont.)

- Colleges have two years to expend each fiscal year's allocations for BSI, SE and SSSP
  - Fiscal reporting requirements to be determined
- Match requirement for SSSP remains
  - Expenditures allowed to meet match are the same expenditures allowed with program funds
  - Non-allowable program fund expenditures also non-allowable for match
- Culture of “Local Responsibility”



# Education Code

- Basic Skills – California Education Code, section 88815
- Student Equity – California Education Code, sections 78220 and 78221
- Student Success and Support Program – California Education Code, sections 78210-78219



# Title 5 Regulations

- Student Equity – California Code of Regulations, title 5, sections 54220 and 51026
- Student Success and Support Program – California Code of Regulations, title 5, sections 51024 - 55534



# New Expenditure Guidelines for BSI, Student Equity, and SSSP

- Ultimate responsibility on colleges and districts
- Recommended Best Practice: Create written justification establishing reasonable and justifiable nexus between given expenditure and a program allocation, especially when not obviously related to specific program objectives and activities.





# Non-allowable BSI, SE, SSSP Expenditures

- Gifts
- Stipends for Students
- Political Contributions
- Courses
- Supplanting



# Gifts

Funds may not be used for gifts or monetary awards of any kind. Expenditures for a public purpose are not considered a gift of public funds; such expenditures **must be** coordinated with financial aid departments and be within a student's cost of attendance.



# Stipends for Students

Funds may not be used to pay stipends to students for participation in program or classroom activities.



# Political Contributions

Funds may not be used to pay for political contributions.



# Courses

Funds may not be used to pay for the delivery of courses that generate apportionment.

- i.e., course FTES reported to CCCCO Fiscal Services, on the Student Attendance Accounting Report (CCFS-320)



# Supplanting

Funds spent on these programs should supplement, not replace, general or state categorical (restricted) district funds expended on similar program activities prior to the availability of program funding. This restriction applies to categorical programs and any other federal, state, and county programs.

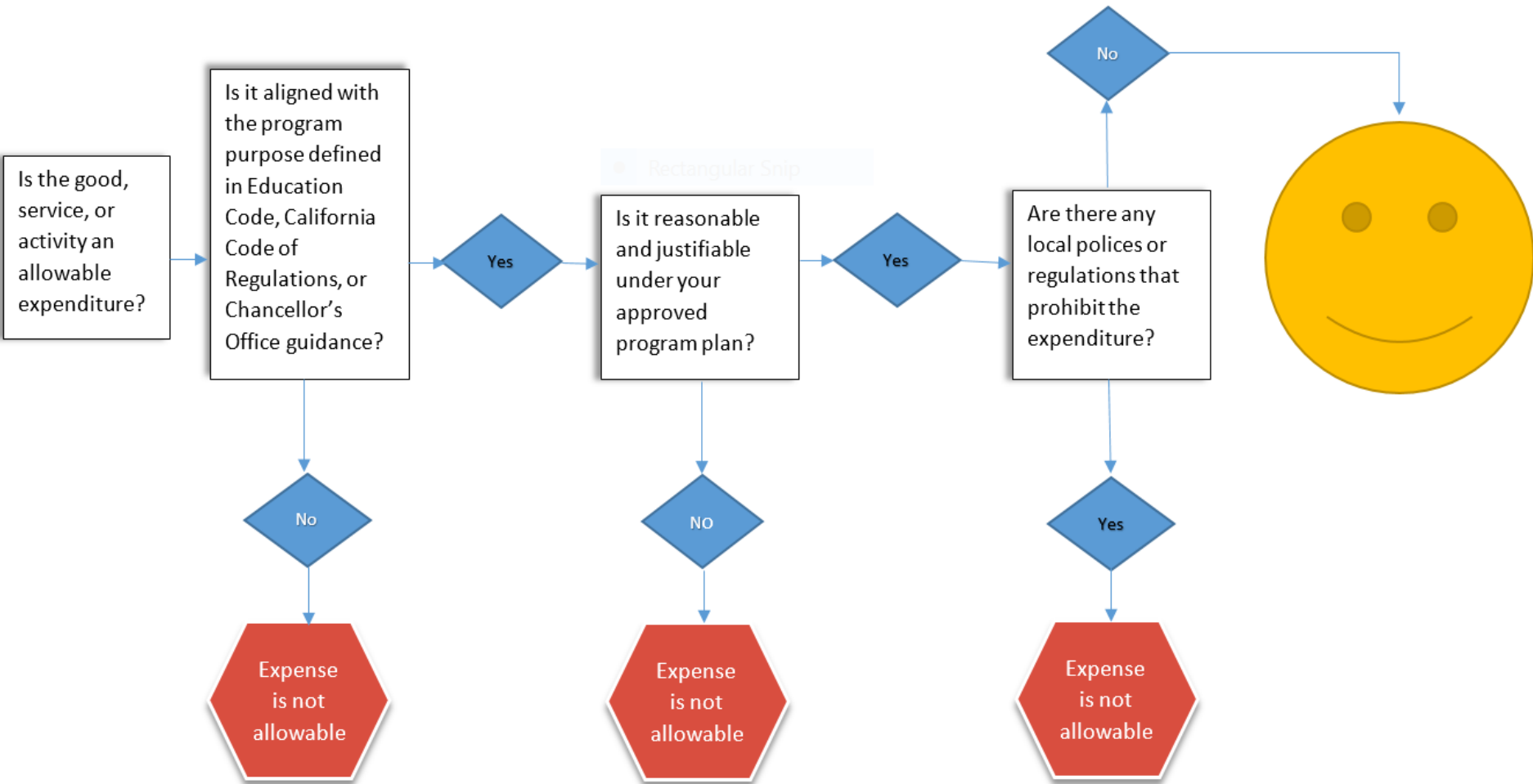


# Reasonable and Justifiable

- All expenditures should be reasonable and justifiable
  - “Reasonable” means expenditures are prudent and every effort is made to utilize funds efficiently
  - “Justifiable” means expenditures are consistent with goals and activities related to BSI, SE and SSSP
- Colleges encouraged to develop policies/procedures to document and justify program expenditures



# Expenditure Decision Tree





# Local Priorities and Campus Alignment

- Just because the expenditure is allowable does not necessarily mean it should be paid by the program allocation
- The intent behind providing more “local responsibility” in program expenditures is to align with overall campus integrated planning
- Be sure to have a clear approval process locally that includes the appropriate administrators review and sign-off
- Keep in mind the ultimate goal of increasing student success



# Summary & Closing

## Q & A

[IntegratedPlanning@cccco.edu](mailto:IntegratedPlanning@cccco.edu)



# Evaluation Survey

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